

WOODSIDE EAST HOMEOWNERS ASSOCIATION

ARCHITECTURAL CONTROL ARTICLE XI I I

REQUEST FOR: ALTERATIONS, AND IMPROVEMENTS

Please read Article XIII of the DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS, AND RULE 1 - ARCHITECTURAL CONTROL, AND RULE 2-ENCROACHMENTS AND VARIANCES of the Rules and Regulations before submitting a request for approval to make any additions, alterations or improvements to your unit or to the Common Interest Community.

To: Executive Board

Date: _____

Woodside East Homeowners Association

From: UNIT OWNER'S NAME:

Woodside East Home Address:

Lot Number:

Telephone Number Hm: _____ Wk: _____ Cell _____

Email

FOR THIS REQUEST TO BE CONSIDERED.

YOU MUST ATTACH A DRAWING OR PLAN WORK TO BE PERFORMED DESCRIBING SIZE, SHAPE, COLOR, MATERIALS TO BE USED, LOCATION AND INTENT OF USE, ALONG WITH ANY PHOTOS OF SIMILAR PREVIOUSLY APPROVED IMPROVEMENTS IF AVAILABLE.

Desired start date of project:

Anticipated finish Date of project:

(not to exceed 60 days)

NOTE: For your own convenience, submit this request well in advance of your intended start date.

This is a request for approval to make the following addition, alteration, and/or improvements to the Unit-Common Interest Community-located at the above Woodside Address.

Alteration and Improvements Work Description:

Attached Documents:

WILL A DUMPSTER BE REQUIRED? YES _____ NO _____ SPECIFIC PRIOR APPROVAL REQUIRED

PLEASE NOTIFY PACRIM PROPERTIES OR THE ARCHITECTURAL CONTROL COMMITTEE WHEN PROJECT IS COMPLETE.

**Woodside East Homeowners Association
c/o PacRim Properties
405 West 27th Avenue, Anchorage, AK 99503
Phone (907)563-3345
Fax (907)762-5497**

OWNERS SIGNATURE:

MAILING ADDRESS:

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RESPONSE: The Board of Directors will respond to your request within thirty (30) days, a written response will be forwarded. However, **non-response** from the Board **does not** constitute any form of approval.

NON-COMPLIANCE PENALTY: If an alteration, that requires Board approval, is performed without the express written consent from the Board of Directors, you will be given thirty (30) days to remove the alteration. Failure to remove the alteration within that time frame will result in the Board filing a non-compliance lien against the unit, cost of removal and restoration, and/or a lien of up to \$25.00 per day, every day the alteration is in violation after notification.

UPON COMPLETION: A representative of the Board will inspect alteration to insure compliance with conformity.

SUBMIT THIS COMPLETED FORM TO:

**Woodside East Homeowners Association
c/o PacRim Properties
405 West 27th Avenue, Anchorage, AK 99503
Phone (907)563-3345 Fax (907)762-5497**

ADOPTED: (April 18, 2001)

APPROVED: _____ DISAPPROVED: _____ DATE: ____/____/_____

COMMENTS:

SIGNED:

Printed Name:
