

Guidelines for Submission of Request to Replace Windows

- As a part of the Request for Alterations and Improvement form, Owners must submit a picture(s) of the current window(s), and describe where the window being replaced is located on the unit (e.g. front upper living room window). Indicate on the picture the overall dimensions of the window(s) and the dimension of each pane. (see sample attached)
- There must be an attachment showing both the overall and individual pane dimensions of the replacement window(s) that corresponds to the window(s) being replaced.
- To be considered a replacement rather than a modification, all the dimensions of the replacement windows need to be the same as those being replaced. The only exception allowed is for bedroom windows where minimum ingress/egress fire code requires a larger opening from the current windowpane size. In that case the opening window may be increased to the minimum size required by code.

* Sample of Submission of Window Replace

Spenard Builders Supply

PROBuild

4412 Lois Drive- Anchorage, AK 99517

Window and Door Replacement Quote

Malissa Wornell
2128 Scripps Way
Anchorage AK 830-1179
mwornell@notchrealty.com

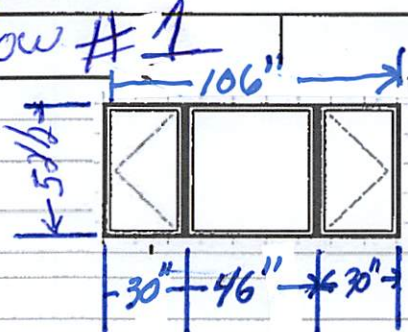
Terms: 100% payment at time of order.
SBS Offers 30 day consumer accounts. Credit based on approval.

Interior trim: 2 1/4 primed bevel casing
exterior trim: white extruded brickmold (paintable)

Product: Andersen 100 series Fibrex Sandtone ext white interior windows with double pane Low E argon glass & screens

Scope of Work

Remove and dispose of existing windows or doors. Install new windows or doors in existing openings, except where noted. Customer to provide painting of new materials.

Qty	Proposed Window #1	Total with Installation
1	2nd Floor- casement-picture- casement w/ screen 106 x 52 1/2 30" operators 	\$ 3,545.00
GRAND TOTAL		\$ 3,545.00

ADD \$ 550.00 FOR OPTIONAL PAINTING OF INTERIOR CASING , J
EXTENSIONS AND EXTERIOR BRICKMOLD

If the original construction date of your home is prior to 1978, SBS is required to comply with the 2010 EPA requirement for testing of Lead Based Paint. SBS requires a copy of the inspection report from the certified tester prior to scheduling any further work such as final measuring or installation. _____ Initial

Prices quoted herein are based on our measurements and specifications requested by the client. Final measurements must be taken before actual ordering of windows or doors. SBS Pro Services will remove interior trim (casing) to reveal actual rough openings. New Casing will be installed unless otherwise noted on quote. Keep in mind that touch up or repair of original casing will not be done, as casing replacement is part of this installation quote. _____ Initial

Owner is responsible for removal and reinstallation of any window coverings. Work area must have a 4 foot clear work area outside all windows or doors before work can commence. If there is any additional work required, i.e.: replacement of deteriorated framing, where additional labor and materials are needed, SBS will quote a price and follow up with a change order for the Owner's signature. _____ Initial

Owner to verify all types, sizes, and quantities before ordering. Cost effective changes or revisions are subject to an adjustment in price. Windows or doors will be ordered once full payment for windows or doors is received or a new order is created on an existing SBS charge account. Work will be scheduled upon signing of the contract and the ordered material being received. We will do everything in our power to maintain the original installation schedule. _____ Initial

Accepted by

Date

Barbara Russell - Residential Millwork Sales
Direct Phone: 261-9306



proposed window # 1

Woodside East Homeowners Architectural Committee

Window Replacement Approved Options

<u>Brand</u>	<u>Model</u>	<u>Supplier</u>	<u>Color</u>	<u>Type Window</u>
Anderson	100	Home Depot/Spenard Builders Supply	Sandstone	Casement & Slider
Anderson	400	Home Depot/Spenard Builders Supply	Sandstone	Casement & Slider
Anderson	A-Series	Home Depot/Spenard Builders Supply	Sandstone	Casement
Jeld Wen	Custom Wood	Home Depot/Spenard Builders Supply/Lowes	Desert Sand	Casement
Pella	Architect Series	Lowes/Pella Northwest	Sand Dune	Casement
PlyGem	Pro Series	Summit Doors and Windows	West Clay	Casement & Slider

* Screens must be the lightest color available (clear, inview,)

* All windows must be approved by the board to confirm correct size and panels are ordered

* Any other manufacture not listed above must be approved

* No Grilles in windows